

The Minutes of the 4th IQAC Meeting held on 16th May, 2017 at 3.00 PM

Members present:

1. Dr. Niranjan Chiplunkar- Chairman
2. Mr. Ashok Adyanthaya
3. Dr. I R Mithanthaya
4. Dr. Shrinivasa Rao B R
5. Dr. Sudesh Bekal
6. Dr. Nagesh Prabhu
7. Dr. Shashikanth Karinka
8. Dr. Mohith P. Tahiliani
9. Mr. Keshava Mugeraya
10. Mr. Yogeesh Hegde
11. Dr. Subrahmanya Bhat K – Director

Mr. Xanley D'Souza could not attend the meeting.

Agenda:

1. To confirm the minutes of last IQAC meeting held on 6th January 2017.
2. Action taken report on the proposal of 3rd IQAC meeting
3. To discuss and approve the CO analysis and feedback analysis of previous years
4. Brief discussion on requirement for preparation of AQAR for the year 2016-17
5. Any other matter with the permission of the chair.

Minutes of meeting:

Chairman welcomed the members for the meeting.

1. Members confirmed the minutes of last IQAC meeting held on 6th January 2017 after discussion on the matter.
2. The coordinator presented the action taken report on the proposal of 3rd IQAC meeting

3. Discussed and approved the CO analysis and feedback analysis of previous years. The minimum threshold for the marks scored by a student for attainment of each CO is decided as 60% for all branches.

It is also decided to have five course outcomes for three credit courses, even though they have three units. The CO – PO mapping should be done in the L-M-H format.

4. Brief discussion on the requirements for preparation of AQAR for the year 2016-17 was held. Chairman informed the members that a committee with senior professors will be formed to prepare the AQAR. He said a circular in this regard will be sent immediately. It was also decided to include a faculty from MBA department as member of IQAC for collection of information required for AQAR.

5. Any other matter with the permission of the chair.

Chairman informed the members about some of the initiatives of the institution to improve the quality of teaching learning process and overall development of students:

a) Seminar halls for different events have to be booked online

b) Online course registration for supplementary semester

c) Parent feedback will be collected online

d) Active participation of students in the hobby clubs during vacation like Robotics, Aero club, IOT club etc.

e) Based on the recommendation of union ministry of commerce an incubation centre will be started at NMAMIT to encourage student start ups. The necessary infrastructure will be created which will be open 24X7 for the students.

The meeting ended with a vote of thanks to the Chair and members of IQAC.

Dr. Subrahmanya Bhat K

Director-IQAC

Dr. Niranjan N. Chiplunkar

Chairman-IQAC