



NITTE
(Deemed to be University)

**NMAM INSTITUTE
OF TECHNOLOGY**

Nitte (DU) established under Section 3 of UGC Act 1956 | Accredited with 'A+' Grade by NAAC

INTERNAL QUALITY ASSURANCE CELL [IQAC]

MINUTES OF MEETING

Date: 14 October 2023

Time: 10:00 am

Venue: Board Room

Members Present:

Dr. Niranjana N Chiplunkar- Chair Person

Dr. I.R. Mithanthaya

Dr. Shrinivasa Rao B R

Mr. A.Yogeesh Hegde

Dr. Rekha Bhandarkar

Dr. Subrahmanya Bhat K

Dr. Kiran Kulkarni

Dr. Sitaram Nayak

Dr. Mahesh Prasanna K

Dr. Vidya S.M.

Dr. Subramanya Bhat-IQAC Member

Dr. Sharada U Shenoy

Mr. Sathish Kumar Kemmanu

Mr. Prajwal Achar

Mr. Bharath G. Kumar

Ms. Anna Shanthi D'Souza

Dr. Sukesh Rao M

Mr. Pradeep Kumar

Mr. Keshava Mugeraya

Dr. Preetham Shetty

Mr. Sandeep

Ms. Bhavana(NNM22CC009)



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IQAC Agenda

01. Introduction of New members in IQAC committee
02. Approval of minutes of previous IQAC meeting held on 3 June 2023
03. Approval of Action taken report based on the recommendations of IQAC meeting held on 3 June 2023
04. Discussion on course outcomes of Academic Year 2022-23 of first year odd semester and action taken for courses with less attainment
05. Discussion on progress report on IQAC Plan of Action of 2022-23
06. Preparation on NAAC AQAR 2022-23
07. Discussion on internal audit of 2022-23
08. Any other matter with the consent of the chair

Welcome by Chairperson-IQAC

Dr. Niranjana N. Chiplunkar, Principal & Chairperson-IQAC opened the meeting and welcomed the external members Dr. Sitaram Nayak, Professor, Department of Civil Engineering, NITK, Surathkal, Dr. Kiran Kulkarni, Scientist, CSIR-National Chemical Laboratory, Pune. Dr. Mahesh Prasanna K, Principal, Vivekananda College of Engineering & Technology, Puttur, Mr. Sathish Kumar Kemmanu, Retired Headmaster, Shri Ramakrishna Higher Primary School, Bola, Mr. Prajwal Achar, Director, SKF Elixer India Private Limited, Moodbidri. He also welcomed all internal members of the IQAC. Dr. Vidya S.M., IQAC coordinator introduced the new IQAC Committee members .

Approval of the Minutes and Action taken report of the IQAC meeting held on 3 June 2023

- Dr. Vidya S.M presented the action taken report of the previous meeting for IQAC Approval and all the members approved the same with the following suggestions:
 - ✓ Members appreciated the incorporation of marks in the rubrics sheet for the preparation of paper or patent as this would lead to draft manuscript prepared and which could be finetuned by the project guides.
 - ✓ Dr. Kiran Kulkarni suggested that UG projects should be executed in a group and Research papers should be published along with the guide. Principal informed about the UG projects which are executed as group projects.



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- ✓ While discussing on action taken on Value added courses, Vice Principal Dr. I.R. Mithanthaya mentioned that value added course "Finance and Tax" which is introduced in 1st year is well appreciated by the students.

Discussion on Course outcomes for the Academic year 2022-23 first year odd Semester and Action taken for courses with less attainment

- Dr. Vidya S.M presented the Analysis of Course Outcome (CO) Attainments received from various departments of first year subjects.
- It was noted that the attainment level of particular COs in few courses were less and the Principal advised the departments concerned to improve the CO attainment level.

Discussion on progress report on IQAC Plan of Action of 2022-23

- Principal suggested that as per the Nitte (Deemed to be University) guidelines every subject should have 10% blending of online mode teaching. Innovative methods in teaching learning process make classroom teaching more interesting and effective.
- Mr. Prajwal Achar, commented that present day students found to be lagging in basic knowledge. Principal in response said that to improve basic knowledge, NMAMIT, purchased a MATLAB campus wide License and MATLAB is compulsorily introduced in the first year courses.
- Dr. Kulkarni, suggested to the faculty to prepare online contents including animations. Principal informed that Nitte (Deemed to be University), Staff Development Centre (SDC) is training extensively select faculty of NMAMIT to prepare online contents and to train others. Principal also suggested the faculty to prepare online contents and sharing prior to the class will effectively reduce the teaching hours and will increase student's efforts.

Preparation on NAAC AQAR 2022-23

- Dr. Vidya informed that all the departments have updated NAAC AQAR documents and it has to be mailed to IQAC Nitte (DU) for further updating on the NAAC portal.

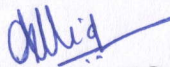
Discussion on Internal Audit of 2022-23

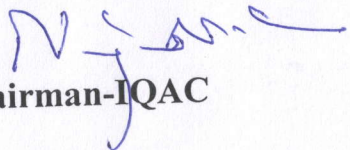
- Dr. Vidya mentioned that in internal audit no major issues were found, and corrective actions were taken about minor issues such as missing of signatures .

Any other matters

- Dr. Sharada U Shenoy, Professor and Head –AIML, informed that Deep Learning Lab facility is available in her department. She also explained about Train the Trainers program by Intel and suggested to make use of this opportunity by other departments. Dr. Kulkarni appreciated the same. He added that new engineering problems should be identified and the students should be trained for solving them.
- Principal mentioned about a two day workshop from DST which was conducted recently for NMAMIT faculty for writing good proposals for external funding projects.
- Principal also mentioned about two of our faculty being listed in Top 2% researchers in the world.
- Mr. Yogeesh Hegde, informed that he can help in contacting Nitte Grama Panchayath members in order to help for e-village project, where in which students can do internships for helping the people of Nitte village.

The coordinator concluded the meeting at 11.00 PM with a note of gratitude to all concerned for their participation and suggestions.


Coordinator-IQAC


Chairman-IQAC
